

CATAWBA PY21 IWT RATING FORM

revised 02/08/22

The criteria used to evaluate the applications for Incumbent Worker Training are listed below along with their point values. An application must receive an aggregate score of 70 or higher in order to be considered for funding.

Applicant: _____

IWT Previous Round: _____ # Employees: _____ # Trainees: _____ Meets Match: _____

CRITERIA	POINT VALUE	SCORE
<p>A. Training Plan Description</p> <p>1. Does the IWT application justify the need for the training, the potential impact on the business, employees, community, and/or the economy?</p> <p>2. Is the training narrative stated clearly and easy to follow and does it present a comprehensive description of the training to be provided?</p> <p>3. Does the project provide a description of the training provider and ample justification for the selection of the provider?</p> <p>4. Does the project complement other training and advancement opportunities provided by the employer? Is the project part of a sector and/or career pathway strategy?</p>	25	
<p>B. Priority</p> <p>1. Does the application represent a significant upgrade in employee skills and/or employee wage increases as a result of training?</p> <p>2. Does the application represent a significant layoff avoidance strategy and/or provide retention opportunities?</p> <p>3. If the company has had previous contracts, were the outcomes positive and were documents submitted in a timely manner?</p> <p>4. Does the training focus on entry level or frontline employees?</p> <p>5. Does the training focus on technical skills?</p> <p>5. Does the training completion provide an national or industry recognized credential?</p> <p>7. Is the employer a small business?</p>	40	
<p>C. Budget</p> <p>1. Does the matching contribution meet the requirements of the program?</p> <p>2. Are costs reasonable in terms of the activities to be provided and the performance outcomes to be achieved?</p> <p>3. Was the budget detailed and sufficiently explained?</p> <p>4. Is the proposed cost per trainee reasonable?</p> <p>5. Are costs listed allowable?</p>	25	
<p>D. Outcomes</p> <p>1. Has the applicant clearly outlined the outcomes of the training?</p> <p>2. Were clear definitions provided on employer outcomes and how they will be accomplished?</p> <p>3. Has the applicant proposed outcomes that are acceptable?</p>	10	
TOTAL SCORE	100	0

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